



Town of Southampton Housing Choice Voucher Program

The Town of Southampton Housing Authority is pleased to announce the opening of the Housing Choice Voucher Program for income eligible families on July 21, 2011. The waiting list for vouchers will remain open. This program provides the Town of Southampton with federal funds for housing assistance payments to owners on behalf of the renter. The Town of Southampton Housing Authority complies with equal housing opportunity requirements and will comply with any legislation protecting the individual rights of tenants, applicants, and/or staff that may subsequently be enacted.

Local Preferences

- a. **Residency Preference** – Applicants who live in the Town of Southampton.
 - i. A residency preference is a preference for admission of applicants who reside in a specified geographic area, in this case, the Town of Southampton.
 - ii. Applicants who work in the Town of Southampton shall be treated as residents of the area; working at least twenty (20) hours per week at no less than minimum wage and has been continuously employed as such for at least the immediate past sixty (60) days.
- b. **Working Families Preference** – where the head of household, spouse or sole member is employed. Proof will be required at time of selection. A family is considered to be eligible for this preference if either head of household, spouse or sole member is gainfully employed and working at least twenty (20) hours per week at no less than minimum wage and has been continuously employed as such for at least the immediate past sixty (60) days.
- c. **Preference For Victims of Domestic Violence** – Applicant who is a victim of domestic violence. Domestic violence means documented violence by a member of a household directed at the applicant or another member of his/her household.
 - i. The applicant must have vacated a unit because of domestic violence, and
 - ii. The applicant is willing to certify that the person who engaged in the violence will not reside with the applicant family.
- d. **Displacement Preference** – Applicants who would have been entitled to a Residency Preference prior to the displacement event may be considered involuntarily displaced if they have vacated or must vacate their unit for any of the following reasons:
 - i. Disaster (e.g., flood, fire, earthquake)
 - ii. Governmental action (e.g., code enforcement, neighborhood redevelopment)
 - iii. Foreclosure against the landlord/owner of the rental property they occupy as their residence.
 - iv. Displacement by Owner Action: Written verification from the landlord or the landlord’s agent, certifying that the applicant has been displaced or will be displaced within the next six (6) month as a result of the landlord’s action. For such verification to be considered valid, it must include information stating that:
 - a. The reason for the action is beyond the applicant’s ability to control or prevent.
 - b. The action has occurred or will be occurring despite the applicant having met all previously imposed conditions of occupancy, and
 - c. The action is other than a rent increase; or eviction.
- e. **Veterans** - A veteran or anyone who is an active member of the US armed forces.
- f. **Members of a Volunteer Service Organization** – Applicants who are currently serving without compensation, for a period of at least five years, as a volunteer fireperson or volunteer ambulance corps member within the Town of Southampton.

Applications are available by calling the Town of Southampton Housing Authority at 631-702-2419 on or after July 21, 2011 and, if you leave your name and mailing address, an application will be mailed to you. As an accommodation we are providing a second number, 631-702-1858, for those who have a disability. Hearing or speech-impaired individuals may call 711 for Relay Assisted Calls. Applications will be sent in the order that the calls are received. Any applications that are not filled out completely and not received via mail by the Housing Authority will not be accepted. Only one application per family will be accepted. Should we receive multiple applications from a family the application we receive last will be used to determine your place on the eligible list of applicants. We appreciate your cooperation as this will enable us to establish the Housing Voucher Program list in an efficient manner.

Completed applications should be mailed to:

Town of Southampton Housing Authority, Housing Choice Voucher Program,
PO Box 799, Hampton Bays, NY 11946.

Applications will not be available for pick-up in the Housing Authority Office.

If you have questions concerning the application process, please call 631-702-2419 and leave your name and phone number. Housing representatives return calls Monday through Friday between the hours of 2:30 p.m. and 4:30 p.m. If your call is received before 2:30 p.m., every effort will be made to return your call the same day. Otherwise, a call will be returned the next business day.

Landlords who are interested in participating in this program and need additional information may also call the above number.

HUD Income Limits Per Family Size Maximum Gross Annual Household Income

FAMILY SIZE	EQUAL TO OR LESS THAN
1	37,150
2	42,450
3	47,750
4	53,050
5	57,300
6	61,550
7	65,800
8	70,050

